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New Data Collection

A. People Details

Information will be made available about the people who created or are responsible for the dataset or collection.

Title: *

Primary Investigator First Name: *

Primary Investigator Last Name: *

Investigator Email Address: *

Relationship to Project: *

VU Staff or Student? Yes No

Faculty / Institute:

School / Department:

Investigator's NLA Identifier (if known):

Additional Co-Investigator? Yes No

B. Project Details

We need some details on the related project or research activity which resulted in this dataset or collection. This could be a research grant, PhD/master project, or a general program of activities. Provide a good title and description as people will be searching for key words.

Project Title *

Project description *

State the research problem, significance and impact. Include also non technical terms for ease of search. If applicable use the grant description and include the funding source. Optionally include the grant ID number.

Primary FOR Code *

[ANZSRC Field Of Research \(FOR\) classification 2008.](#)

Other FOR Codes

Project Start Date

Rough start date. Or leave blank if unknown.

[W3C format](#), eg. "2007" or "2007-03" or "2007-03-25"

Project End Date

Leave blank if ongoing or unknown.

[W3C format](#), eg. "2007" or "2007-03" or "2007-03-25"

C. Collection / Dataset / Database information

The following will be used to describe the dataset or collection. Include key words people might search for in the title and description. Provide as much other information as you can, considering what others might find relevant for deciding to collaborate with you or request access to your collection.

Title of Collection *

Description of Collection *

You can use a short project description, but you must include:

- what does the collection contain including information or item types? eg. database fields, survey questions, tissues types, collected works, interview formats
- how the data has been collected or created?
- is this raw data, processed or analysed?
- for digital data what format is it in, what software was used or is needed?

Preferred Contact Email

Time Period the Collection Covers (start date only)**The Time Period the Collection Covers (end date only)****Location/ Geographic Area the Collection Covers**

Provide place or region names.

Or if you'd like a map display or map searching on your collection, provide one of the following standard types: iso19139dcmiBox, iso3166, iso31662, kmlPolyCoords, dcmiPoint. Prefix your answer with the type, then a colon ":", followed by the location in that standard.

eg. Victoria = "iso31662::AU-VIC"

Australia = "iso3166:AU"

Western Suburbs = "iso19139dcmiBox:northlimit=-37.45; southlimit=-38.05; westlimit=144.54; eastlimit=144.97; projection=WGS84"

How Many Items are in the Collection?

eg. "100 interviews", "10 transcripts", "1500 digital images", "20 spreadsheets"

What is the Total Size of the Collection?

Total disk space or download size for digital collections. Include units. eg. "1 GB"

Website or URL of Collection

eg. http://host.name/location

Recommended Collection Citation / Reference (if available)

How should others directly cite or reference this collection/data in publications? For further information contact the research office to create a citable reference for your collection.

Collection Citation/Ref ID (if available)

Provide an ID (eg. DataCite DOI, Handle) for directly citing this collection/data. For further information contact the research office to create a citable reference for your collection.

Collection Citation/Ref ID Type (if available)**Physical Location Details (address, if applicable)**

D. Collection / Dataset Related Publications

Provide full citations and identifiers of any publications related to the collection or dataset.

Is there a related publication? Yes No

Publication full citation / reference:

Identifier:

Provide the citable identifier for this publication. DOI etc.

Identifier Type:

Additional Publication detail?

Yes

No

E. How to Access

You might like a formal/informal request for permission to access or to collaborate on a collection or data. This may be essential in addressing concerns about how the data will be used or if you would like to provide further context/help to interpret the data. You may wish to specify if reuse of data requires approval from a project steering group or human ethics committee. Alternatively, you might be able provide details for how/where others can directly access the data or collections, if appropriate. (Note, that the "License" section addresses requirements on use, this section outlines how to gain access, and there could be some overlap in both.)

Provide an appropriate Access Rights statement for the Collection/Data: *

Permission is required to access this collection. Please contact <NAME> at <EMAIL or PHONE> for access details.

You can use the default but please specify the contact NAME and EMAIL or PHONE NUMBER.

List external people/organisations who must be contacted before granting access or copies:

eg. Frank Bloggs, University of External.
(One per line. This will not be publicly visible.)

F. Ownership/ Copyright

Please edit the default statement below, if changes are necessary: *

Copyright
(c) 2012, Victoria University - All rights reserved.
The content of the work is copyright.
Except as permitted by the Copyright Act 1968 (Cth), no part of it may
in any form or by any means be reproduced, stored in a retrieval system
or be broadcast or transmitted without the prior written permission of
(Ref. [Copyright Act 1968](#))

G. License and Use

When you share the data, what types of re-use do you think would be most appropriate for this data? *

- All rights reserved – private research and study only, fair use, any other use requires contact for permission
- No rights reserved – the data can go into the public domain
- Some rights reserved
- Open license: Attribution/credit required
- Open license: Non-commercial use only
- Open license: No derivatives allowed, only exact copies
- Open license: Derivatives allowed, but only with same licence conditions ('Share-Alike')
- Open licenses such as Creative Commons can give others broader permission given to copy/distribute/display subject to

certain conditions

Any Other Restrictions / Requirments? eg. Ethics, Contracts.

These restrictions/requirements will be displayed as is. Use sentences.

Submit

Hi LyleWinton



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